

# ADMISSION REQUIREMENTS

## TRANSFER

## FINANCIAL AID

### Admission Requirements

Admission of students at the **International Vision University** is based on the "**Call for Student enrollment**" approved by the University Senate, which is announced in the university's website and in daily newspapers.

### Admission terms and criteria

Right of enrolment in the University have all candidates that have completed four years secondary high school or its equivalent and that have passed state Matura.

If in the first enrolment session the foreseen number from the Call is not fulfilled, then in the second session the right on enrolment (beside those one that have passed state Matura) have candidates from the gymnasiums that have passed school Matura and candidates from professional high schools that have passed final exam.

Candidates that have finished four year secondary high school or its equivalent before 2008, have right to enroll on the basis of their high school success.

#### *NOTE*

Candidates that have finished four years secondary high school or its equivalent outside of Republic of Macedonia, have right to enroll only on the basis of their high school success. However they must verify their diploma during the first academic year in the Ministry of Education and Science of Republic of Macedonia.

Evaluation of the success from high school, state Matura and school Matura for candidates from gymnasiums or the final exam for those ones that have finished professional high schools (for the candidates on the second admission session), is expressed in points. The ranking will be based on the points.

Candidates are enrolled as full-time and part-time students with self finance of studies.

Advantage during enrolment in the part-time studies will be given to the candidates that have employment status and that have better results from high school. Employed candidates would have to certify their status.

#### *LANGUAGE PROFICIENCY*

All candidates will have to take English language testing. This testing does not have an eliminating character but is needed to determine the language proficiency level.

For the study programs offered in English language, the minimum requirements for English proficiency are: TOEFL ITP min. 460 (paper based offered at VISION) / TOEFL IBT min. 57 (Internet based) / IELTS min. 5 or an equivalent score from the English Language Institutional Test from the Language Centre, VISION.

#### *STUDY REGIME*

Study regime chosen by the candidates in the application phase remains until the call for studies, without possibility to alter it.

#### EVALUATION OF SUCCESS

Evaluation of success will be expressed in points, i.e. the success from secondary school and state Matura will be calculated. Evaluation of the knowledge will be according to following criteria:

- Success from secondary school (gymnasium or professional high school) and
- Success from the state Matura

#### **Minimum Grades for International Tests**

<b>Exam</b>	<b>Minimum Grade</b>
GCE (General certificate of Education)	2 Advanced Level Subjects with minimum grades of "D"
ACT (National College Admission Examination)	18 points
SAT	1000 points
IB (International Baccalaureate)	28 points
French Baccalaureate	Minimum 10
Abitur	Minimum 3 points

Minimum Grades for National Diplomas

Country	National Exam/Certificate	Minimum Required National Score	Diploma	Minimum Required GPA
USA	Scholastic Aptitude Test (SAT) GED Test	Min. 1000 Points  2000 Points	High School Diploma	50%
Germany	Fachhochschulreife (Fachabitur) - Abschlusszeugnis der ... (Completion Certificate)  Zeugnis der Fachhochschulreife (Certificate of University of Applied Sciences Maturity)  Zeugnis der allgemeinen / fachgebundenen Hochschulreife (Certificate of General/Subject Specific University Maturity)	4	High School Diploma	50%
Austria	Matura – Reifeprüfung	50%	High School Diploma	50%
France	Baccalauréat	10/20	High School Diploma	50%
Switzerland	Maturitätszeugnis Certificat de Maturité	50%	High School Diploma	50%
Italy	Maturità	32 Points	High School Diploma	50%
Spain	Título de Bachiller Spanish Baccalaureate School Leaving Certificate (ESO) Profesional De Grado Medio Certificado De Estudios	50%	High School Diploma	50%

## The documentation needed for submission

All applicants upon application must submit the following documentation for the academic year 2015/2016:

1. A completed [Online Application Form](#) available on the University website: [www.vision.edu.mk](http://www.vision.edu.mk))

2. Application fee in amount of 1500 MKD (25 Euro)

Payment details in Denar:

Recipient: International Vision University  
Bank name: HALK BANKA  
Account no: 200-0008775390-10

3. A short biography/letter of interest consisting of at least 500 words in which candidates should state the motivation of their application to VISION.

4. Original transcripts for all years (or notarized copies).

5. High School diploma (original or verified copy)

6. Certificate for the results from state Matura, i.e. school Matura or final examination.

7. Birth certificate.

8. Photo copy of ID or passport.

### *NOTE:*

The transferred students should additionally provide the transcript of grades from the previous HE institution.

Candidates that apply before foreseen state Matura period, reserve the right for studying in the programme that they have applied. These candidates should submit the documents listed in items: 1, 2, 3, 4 (only the transcripts/grades certificate for the three completed years), 7 and 8.

Enrolment of these candidates will be official upon completion of the need documentation.

### TRANSFER

#### **INTERNAL TRANSFER**

Transfer from one study program to another, within the faculty or from other faculties of the University is permitted upon the request of the student to the respective faculty.

The possibility of transfer depends on the proximity of the study program. The Dean of the Faculty decides upon fulfilment of criteria and requirements for admission and transfer.

By decision are determined:

- Courses that are transferred from the previous study programme and their credit equivalent to the new study program to be transferred (including incomplete courses);
- The year of studies and courses that the student must enrol in the respective semesters.

The student pays the full amount for the courses (**ECTS credits**), which are first served in the study program to which s/he is transferred.

Incomplete courses transferred to the new study program are served in additionally exam sessions.

The decision is processed in the electronic system of the University *UMS* by the relevant faculty, while the registration of the courses in the schedule and the tuition fee in coordination with other relevant services.

#### TRANSFER FROM OTHER INSTITUTIONS

Transfer from one study program to another, within the faculty or from other faculties of the University is permitted upon the request of the student to the respective faculty.

The possibility of transfer depends on the proximity of the study program. The Dean of the Faculty decides upon fulfilment of criteria and requirements for admission and transfer.

By decision are determined:

- Courses that are transferred from the previous study programme and their credit equivalent to the new study program to be transferred (including incomplete courses);
- The year of studies and courses that the student must enrol in the respective semesters.

The student pays the full amount for the courses (**ECTS credits**), which are first served in the study program to which s/he is transferred.

Incomplete courses transferred to the new study program are served in additionally exam sessions.

The decision is processed in the electronic system of the University *UMS* by the relevant faculty, while the registration of the courses in the schedule and the tuition fee in coordination with other relevant services.

# Financial Aid

## **VISION Merit Based Scholarships (MBS)**

International Vision University aims, through merit-based scholarships (MBS), to support new students financially in the first cycle (undergraduate) who will enroll as full-time students in the every academic year.

This program aims to financially support future students who want to gain high quality and professional knowledge and skills through study programs at VISION.

Criteria for awarding merit-based scholarships

Eligible to apply are all candidates citizens of RNM who have achieved excellent success during high school and who are enrolled as full-time students, in one of the study programs (four years), in the faculties:

Faculty of Social Sciences

Faculty of Law

Faculty of Engineering and Architecture

Merit Based Scholarship (MBS) is awarded at the beginning of studies at VISION, based on the success achieved during secondary education (grade point average 4.50 - 5.00).

Eligible to apply are also candidates who are transferred from other higher education institutions in the second year of undergraduate studies.

## **VISION Merit + Need Based Scholarships (M+NBS)**

VISION through the Social Scholarship Program [NBS] in the every academic year supports individual cases of excellent candidates who are in high financial need. This program also includes candidates with disabilities

The Social Scholarship (NBS) covers the entire period of undergraduate studies (3 or 4 years of study), foreseen in the study program that the student enrolls. It is awarded at the beginning of studies and renewed (continued) every academic year.

Criteria for awarding need-based scholarships

- (1) Eligible to apply are all candidates citizens of RNM who have achieved excellent success during high school and who are enrolled as full-time students, in one of the study programs ( four years).
- (2) Social Scholarship (NBS) is renewal – it is renewed every academic year for the entire period of undergraduate studies (3 or 4 years of study), as long as the student manages to meet the academic requirements (high grade point average during studies).
- (3) Candidates who are transferred from other higher education institutions in the second year of undergraduate studies are eligible to apply also.

## **WORK & STUDY**

### **THE AIM OF THE PROGRAMME**

Through the programme Work and Study, VISION enables financial support to students during their studies and simultaneously students benefit experience and the opportunity to demonstrate their professional skills.

### **GENERAL REQUIREMENTS**

Students may be engaged up to 12 hours per week and they will be permitted during their studies to be engaged maximum up to the amount needed for tuition for one academic year.

All students have the right to apply in the programme Work and study, however, priority will be given to the students who could testify that they need financial support and those who have the skills for the workplace.

### **HOW TO APPLY?**

Interested parties who wish to benefit from this program must submit:

Completed application form for the program "Work and study" and

Supporting documentation for the student's social and economic situation.

## **FINANCIAL DISCOUNT**

Discount for siblings

(second or third student of the family)

VISION offers financial discount for families with two or more students studying at VISION (close family members only) and who do not benefit from other programmes of financial support that are offered by the University.

### **THE AIM OF THE PROGRAMME**

VISION offers financial discount for siblings, families with two or more students studying at VISION and who do not benefit from other programmes of financial support that are offered by the University.

### **SCALE OF SIBLINGS DISCOUNT**

First sibling pays 100% of the tuition fee;

Second sibling pays 85% of the tuition fee; (15 % discount)

Third sibling pays 75% of the tuition fee; (25% discount)

### **ELIGIBILITY**

Eligible to apply are students who do not benefit from other programs of financial support that are offered by the university.

This discount is provided to students upon their request in the period foreseen to apply.

The discount is applicable to students in first and second cycle of studies.

If one of the siblings is active student and has less than 50% of the regular annual tuition fee for the given academic year, the other sibling forfeits his/her discount.

This discount can be claimed in the case of withdrawing or temporary withdrawing from the University.

The discount is decreased or increased depending upon the tuition fee for the program for one of the siblings.

### **APPLICATION AND DEADLINE**

Application form;

Certificate of birth (photocopy), only for sibling students who apply for the first time

Please submit the application form within the deadline to Financial Aid Office, 16.